

How to Access Proof of COVID-19 Vaccination

If you have lost your COVID-19 vaccination card or need proof of vaccination, you can access your virtual record on MyChart or request a copy of your vaccination card from the New Jersey Immunization Information System (NJIS).

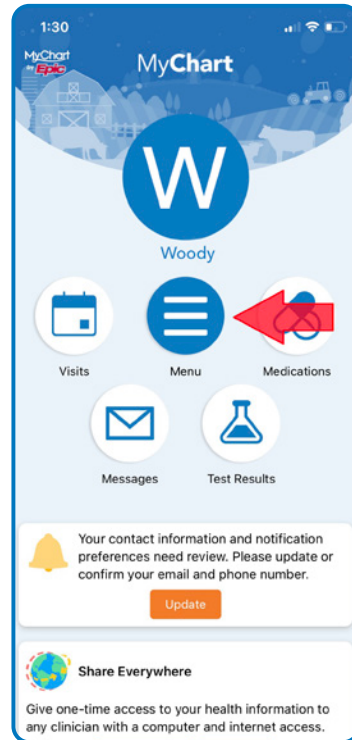


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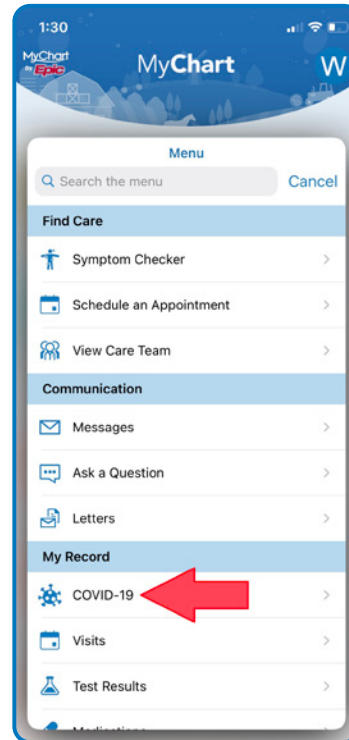
Option 1: Via MyChart

1. If you do not have a MyChart account with Englewood Health, visit mychart.englewoodhealth.org to sign up.
2. Open the MyChart app on your phone and log in to access your Englewood Health account.
If you do not already have the MyChart app, it can be downloaded on the App Store or Google Play.

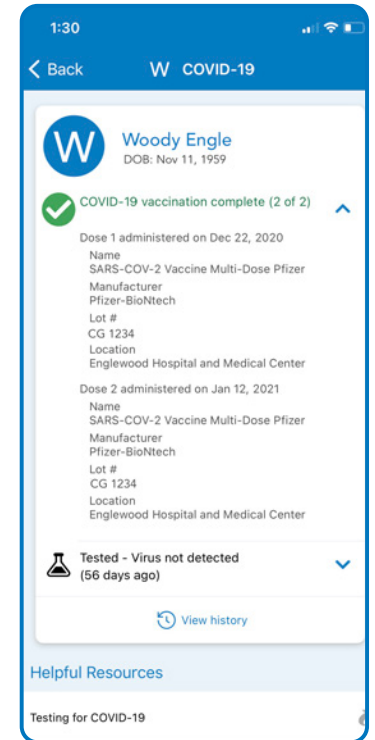
3. From the home screen, tap on the "Menu" icon.



4. From the menu, tap "COVID-19" under "My Record."



5. Tap the down arrow to view full vaccination information.



Englewood Health cannot provide replacement vaccine cards.

Option 2: Via the New Jersey Immunization Information System

1. Visit njis.nj.gov.
2. Click "Submit a Request" on the blue ribbon at the top of the page.
3. Click "I want to request a copy of my immunization record from NJIS." This will open the Department of Health Help Center request form (ticket).
4. Click "Request for copy of NJIS Immunization Record." This will open the IMM-46 form in a new window. Keep the window with the request form open.
5. Download, complete, and save or scan the completed form. Per the instructions, you will need to attach a copy of your photo ID. Examples of acceptable forms of identification are: a state-issued photo driver's license with address; a state-issued

photo non-driver's identification card with address; a similar form of identification issued by this State, another state, or the Federal government; or a photo identification card issued by a New Jersey County Clerk.

6. Return to the request form window and enter the required information.
7. If you would like a copy of the COVID-19 vaccine lot number, please note this in the "Description" field.
8. Attach your IMM-46 form and photo ID directly to the ticket.
9. Click "Send" to submit your request. Your request will be processed within 24–48 business hours.
Please note: All immunization records will be mailed when they cannot be emailed.